



CASCADE
--- TOWNSHIP ---

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www.cascadetownship.us

CASCADE TOWNSHIP
OLMSTED COUNTY-MINNESOTA
BOARD MINUTES

July 10, 2017

OPENING BUSINESS

The meeting was called to order at 6:00pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisor Gary Sieck, Vice Chairman Mike Black, Supervisor Lenny Laures, Supervisor Arlen Heathman, Clerk/Treasurer Sara Rudquist, and Assistant Clerk/Treasurer Lois Freed. Chairman Jimmy Hoss was absent.

The minutes for the June 12, 2017, Board Meeting were reviewed by the Board. It was moved by Supervisor Sieck and seconded by Supervisor Laures to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Tracey Pagel provided a public safety report. There were 72 calls for service in the last month.

CONTINUING BUSINESS

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Sieck to approve and pay the claims of \$5,424.62 and net payroll of \$11,084.16 as presented. Supervisor Laures abstained. All others voted in favor. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. There was discussion over the amount in the bank at the end of the month falling short of the claims submitted. The tax payment deposit was made on July 5, allowing for sufficient funds to cover the claims. Supervisor Sieck moved and Supervisor Laures seconded to approve the Cash Control Statement with an end of the month balance of \$206,964.90 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Sieck to approve the current month claims of \$314,062.42 and net payroll of \$3,835.93 as presented. All voted in favor, and the motion passed.

NEW BUSINESS/ACTION ITEMS

Sheila Craig of Southeast Minnesota Wastewater Initiative reported on the Zumbro Ridge and Hallmark Terrace project. After meetings in June, the neighboring homes would like to also pursue the next steps. Supervisor Sieck moved to approve Grant Application Resolution Number 17.07.10 Minnesota Public Facilities Authority Point Source Implementation Grant. Supervisor Laures seconded the motion. All voted in favor and the motion carried. Supervisor Sieck moved to approve Minnesota Public Facilities Authority Point Source Implementation Grant Program Form 5 – Compliance with Laws, Rules and Regulations. Supervisor Laures seconded. All voted in favor and the motion passed.

Mr. Roger Loken of Haverhill Township (1987 Sally Ridge Lane NE) presented a dispute with Mr. Bryce DeCook and Mrs. Brenda DeCook of Salley Hill Development, Cascade Township, regarding his driveway, the vacating of the old road right of way, and his loss of direct access to the new roadway. He presented a document signed by Mr. Adam DeCook. Mrs. DeCook stated that an easement has been given to the Loken property allowing access to the road. Vice Chair Black moved and Supervisor Heathman seconded that the Board table this issue and speak with the township attorney to determine the liability of the township in this issue. A suggestion was made that a member of Haverhill Township attend the next discussion of this issue.

Mr. Roger Ihrke of TCPA presented the Salley Hill replat. Staff recommends approval. Supervisor Sieck moved to approve the preliminary plat. Supervisor Laures seconded. All voted in favor. Supervisor Black abstained. The motion carried.

John Jensen of Jaguar Communications presented a plan to run fiber optic lines throughout the township. Initial lines would involve 25 homes east of Highway 63 and include Summit Drive, Woodridge Court and Terrace Lane. Vice Chair Black moved that the township require a bond for \$10,000 to be in place to cover the restoration following installation of the 25 homes east of Highway 63 before Jaguar begins the project. Any further installation in the township would be segmented to not outpace the required \$100,000 one-year bond with one-year recurring. Supervisor Sieck seconded. All voted in favor. Supervisor Heathman abstained. Motion passed. Mr. Jensen guaranteed a 20-inch depth throughout the project. Vice Chair Black requested that on July 17 Mark Cochran follow up with what has happened and give the board a report. Mr. Jensen stated the \$10,000 bond will be in place by Wednesday, July 12, 2017.

Supervisor Laures moved and Supervisor Sieck seconded to appoint Nicole Brueck as the Planning Commission Associate Commissioner. All voted in favor.

Clerk/Treasurer Rudquist presented estimates from Davidson Landscaping for clean-up of the landscaping around the building and for refurbishing of the berm around the flag pole. Vice Chair Black tabled this in order to acquire some additional estimates.

DISCUSSION/INFORMATION ITEMS

Mr. Jeff Baum (2442 75th Street NW) inquired as to the need for a variance for a pole barn to be built on his property. General consensus of the board was that there is no need for a variance and that Mr. Baum can go ahead with TCPA approval.

Supervisor Laures reported that Dover Fire Relief donated \$600 towards the canoe launch.

Supervisor Laures presented wording for signs for the canoe launch area. It was suggested that “No motorized vehicles” be added to the list.

Supervisors Sieck and Laures provided a Wilmar v. Cascade Township lawsuit update regarding the mediation that began January 31, 2017. Litigation continues to move forward towards a document agreeable to both parties. Citizens expressed concerns over the conditions required in the potential CUP.

Commissioner John Friederichs reported on the June Planning Commission meeting. CUP 2007-01 was reviewed but not completed. An on-site visit from the township is needed to finalize the review. Suggestion was made that Commissioner Friederichs and Mr. Roger Ihrke visit the property together to help in determining compliance. CUP 2007-02 and CUP 2009-01 will be reviewed at the meeting on July 18, 2017.

Road Maintenance Supervisor Mark Cochran provided a road maintenance report. First mowing has been completed throughout the township. Other projects included new lighting in the shop, work on the canoe launch, regular maintenance. The road in the River Highlands development (Dr. Merry) is crumbling due to construction vehicle traffic. Town Board will follow due diligence procedures such as was used in recent hiring of Assistant Clerk/Treasurer in searching for candidates for a new part-time snow plow driver for the winter season. New snow plow driver will need to be trained by Supervisor Laures. Consensus of the board was that that training will take place in November and December by Supervisor Laures.

Mr. Bard Stasvold (619 Portland Court NE) inquired as to how 55th Street NE will be repaired following the major construction project on 55th Street/Broadway Ave. After completion of the project, the township will assess and bring it up to the standards it was before the project began. He also mentioned that he has a water line running from a well to his home and his concern over protecting that line if Jaguar Communications comes through the area.

Supervisor Laures moved that the township debit card be closed to comply with state standards regarding approved means of payment for governments and the township apply for a credit card through Premier Bank. Supervisor Sieck seconded. All voted in favor, and the motion passed.

Supervisor Laures reported on the RCOG meeting and the Zumbro Ridge/Hallmark Terrace project meeting. Supervisor Heathman reported that the MS4 report has been submitted. Vice Chair Black reported that Road Maintenance Supervisor Mark Cochran has had a positive 6-month performance review.

Vice Chair Black moved and Supervisor Sieck seconded that the township picnic be held on Thursday, August 24, 2017, at 5:00pm – 8:00pm with a postcard invitation sent by August 2 notifying residents of the picnic. Nicole Brueck and Supervisor Laures will help Clerk Treasurer Rudquist and Assistant Freed plan for the picnic. All voted in favor and the motion carried.

Clerk/Treasurer Rudquist reported that she and Assistant Freed will have training with the Revize staff for the new website on July 11.

It was noted that upcoming meetings include July 18, Planning Commission Meeting, and July 27, OCTOA meeting at the Rochester Town Hall at 7:30pm.

Supervisor Heathman reported that the resident at 1357 Chippewa Drive NW inquired regarding the empty lot next door to him that is not mowed. It is a dedicated road easement privately owned by the developer. Town board will watch for noxious weeds but issues should be handled between land owners.

Mrs. Brenda DeCook presented a question about a cluster mailbox in Salley Hill at the beginning of the subdivision. Board felt it would be a good idea.

It was moved by Supervisor Laures and seconded by Supervisor Sieck to adjourn. All voted in favor, and the meeting adjourned at 9:12pm.

Thirteen citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist
Clerk/Treasurer
Cascade Township

Chairman Jimmy Hoss

Clerk/Treasurer Sara Rudquist