



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

March 11, 2014

2014 Annual Meeting Minutes

The annual meeting of Cascade Township, Olmsted County, State of Minnesota, was held at the Cascade Township Hall, 2025 75th St. NE Rochester, MN 55906 on March 11, 2014. 28 Township residents were in attendance.

Clerk Brown called the meeting to order at 8:15 and invited the attendees to recite the Pledge of Allegiance. The following Town Board members were introduced: Chairman Lenny Laures, Supervisor Arlen Heathman, Supervisor Corky Atkinson, and Clerk/Treasurer Michael Brown.

The Clerk requested the electors to select a moderator for the meeting. Ms. Marge Severeid volunteered and was approved by the electorate.

The moderator stated the order of business for the evening as documented in the distributed agenda. The moderator called for any modifications to the agenda. There were none requested.

Mr. Dan Frissora moved to approve the minutes of the 2013 annual meeting as prepared and distributed. Second by Ms. Judy Larsen. Motion approved.

Mr. Jim Hoss moved to approve the minutes of the February 3, 2014 special town meeting as prepared and distributed. Second by Mr. David Lucas. Motion approved.

The Clerk read the report of the annual Board of Audit held February 7, 2014. All funds were found to be in order. The official financial audit of Cascade Township for 2013 will be performed by the accounting firm of Smith Schaeffer and Associates and presented at the June 2014 Town Board meeting.

Treasurer Michael Brown presented the town fund summary for 2013. The beginning balance was \$409,827.89, the total receipts were \$746,601.97 and the total disbursements were \$760,241.41. The ending balance on 12/31/2013 was \$396,188.45. Mr. David Lucas moved to approve the Treasurer's report. Second by Mr. Dennis Hedin. Motion approved.

The next election and annual meeting will be held on Tuesday, March 10, 2015 at the Cascade Town Hall. Mr. Jim Hoss moved to set the time of elections at 5:00PM to 8:00PM. Second by Ms. Char Brown. Motion approved.

Mr. Pete Streit moved to set the time of the March 10, 2015 annual town meeting at 8:15 PM. Second by Ms. Char Brown. Motion approved.

Mr. Dennis Hedin moved to recommend the town board set the gopher bounty at \$1.50 per pair of feet for township residents only. During discussion of the gopher bounty an inquiry was made as to past payments. None had been made in the preceding two years. An inquiry was made as to the purpose of the gopher bounty. The need for gopher abatement to limit the damage resulting from gopher populations was discussed. The pending motion received a second from Mr. David Lucas. Motion approved.

The supervisors of the Cascade Township Board presented updates on the following items:

- Supervisor Laures reviewed the fire protection contract cost. The cost for 2015 is approximately \$5000.00 less than 2014 due to lower property valuations. It is expected the costs will now plateau and not fall further.
- Supervisor Laures provided an update on the past year capital equipment purchase of a new plow truck and a pre-treat brine tank to mount in the 1 Ton truck. No capital purchases are planned for 2014.
- Deputy Chad Miller introduced himself and provided an update on key crime statistics and activities during the past year.
- The supervisors reminded the assembled audience of the need to obtain building permits through TCPA. Permits to install driveways are also required. Fire permits may be obtained from the fire warden or any town board member. The DNR website may also be used. Everyone is requested to notify local fire dispatch before burning.
- A reminder was given that there is a township dog ordinance requiring dogs to be licensed and on a lead or under the owner's control when off the owner's property.
- Clerk Brown reminded the audience of the township website and invited suggestions to make the site more beneficial.
- Supervisor Laures reviewed the parking and access ordinances and requested the public's help in keeping cars off the street during snowfall periods to allow the plow drivers a chance to clear the snow. Supervisor Laures also noted the requirement to keep trash containers off the road so as to not impede traffic and interfere with snow removal.
- Supervisor Heathman reviewed the township's storm water regulatory requirements and compliance efforts. The inclusion of a storm water education brochure and highlights summary in the annual meeting package was noted.

Clerk Brown reported the vote totals as presented by the election judges. 47 ballots were cast. Michael Brown received 46 votes for the Clerk/Treasurer position. There were no write-ins. Michael Brown was declared the winner of the election for the Clerk/Treasurer position. Harold Atkinson received 43 votes. Tom Miller received 1 write-in vote. Harold Atkinson was declared the winner of the election for the Supervisor position.

Supervisor Laures presented the proposed budget for 2015. The major components of each fund were reviewed and discussed. The supervisors noted the increased costs of road repair and overlay and the reduction in reserves over the past few years. The budget as proposed appears below.

Mr. Bert Reiman moved to add \$5000.00 to the reserve fund of the proposed budget. Second made by Ms. Char Brown. Motion approved.

Mr. Jim Larsen moved to approve the revised budget. Second by Mr. Mike Walter. Motion approved. The total levy for 2015 is \$712,048.00 for a year to year increase of 2.66%.

Old Business

None

New Business

None

Mr. Mike Walter moved to adjourn the 2014 Cascade Town Annual Meeting. Second by Mr. Jim Hoss. Motion approved. Meeting adjourned at 9:50 PM March 11, 2014.

Michael Brown, Clerk/Treasurer

Marge Severeid, Moderator

SUMMARY INFORMATION					2013	2013	2014	proposed 2015
					Budget	Actual	Budget	Budget
100	GENERAL FUND							
	TOTAL REVENUE FUND DISBURSEMENTS				\$ 55,575	\$ 66,062	\$ 59,900	\$ 64,150
200	ROAD AND BRIDGE FUND							
	TOTAL ROAD & BRIDGE FUND DISBURSEMENTS				\$ 444,722	\$ 478,660	\$ 454,417	\$ 462,016
300	TOTAL FIRE FUND DISBURSEMENTS							
	TOTAL FIRE FUND DISBURSEMENTS				\$ 160,845	\$ 160,845	\$ 160,712	\$ 155,468
320	PUBLIC SAFETY							
	TOTAL PUBLIC SAFETY FUND DISBURSEMENTS				\$ 22,670	\$ 22,670	\$ 23,350	\$ 24,320
400	CAPITAL PROJECTS FUND							
	TOTAL CAPITAL FUND DISBURSEMENTS				\$ -	\$ -	\$ -	\$ -
800	RESERVE FUND							
	TOTAL RESERVE FUND DISBURSEMENTS				\$ -	\$ -	\$ -	
900	DEBT SERVICE FUND							
	TOTAL DEBT SERVICE FUND DISBURS.				\$ 33,604	\$ 32,004	\$ 33,831	\$ 32,394
TOTAL EXPENSES					\$ 717,416	\$ 760,241	\$ 732,210	\$ 738,348
EST REVENUE FOR YEAR					EST			
	GAS TAX				\$18,000	\$27,175	\$25,000	\$25,000
	ANNEXATION PAYMENTS				\$1,800	\$7,991	\$1,800	\$1,800
	MARKET VALUE CREDIT				\$0	\$998	\$0	\$900
	BANK INTEREST				\$750	\$2,700	\$1,500	\$2,000
	AGGREGATE TAX PMT				\$0	\$0	\$0	\$0
	REIMBURSEMENT FOR EXPENSES					\$23,946		\$1,000
	TOWN HALL FEE & DEPOSIT					\$500		\$300
	MISC INCOME				\$0	\$2,662	\$300	\$300
TOTAL ESTIMATED INCOME					\$20,550	\$65,970	\$28,600	\$31,300
TOTAL EXPENSES FOR YEAR					\$717,416	\$760,241	\$732,210	\$738,348
REVENUE FOR YEAR					-\$20,550	\$746,602	-\$28,600	-\$31,300
LESS FROM RESERVES					-\$20,000	\$13,639	-\$10,000	\$0
LESS ZUMBROTA BANK LOAN								
SUMMARY SPENT THIS YEAR								
TAX LEVY FOR YEAR					\$676,866	\$680,632	\$693,610	\$707,048
					2013		2014	2015
					INC 9,424		\$16,744	\$13,438
					INC 1.41%		2.47%	1.94%

2015 Budget as proposed prior to modification by the electorate.