

**CASCADE TOWNSHIP
OLMSTED COUNTY – MINNESOTA
BOARD MINUTES**

April 7, 2008

Members present were: Chairman Lenny Laures, Supervisors Arlen Heathman, Harold Atkinson and Clerk\Treasurer Joe Vroman.

Guests present : Gary Pedersen, administrator from TCPA, Deputy Sheriff Val Coe.

Call to order at 6:00 pm at The Calvary Evangelical Free Church Meeting Room. All in attendance recited the Pledge Of Allegiance.

Sheriff Deputy's Report:

At 6:45pm, Deputy Val Coe reported numerous speeding citations and car accidents for the past month.

Township Board Old Business

- The minutes from the March meetings were read by Vroman and were approved with corrections on a motion by Atkinson, seconded by Heathman, all voted in favor.
- Supervisor Atkinson made a motion to pay the March Joint Powers bill of \$17,309.71, seconded by Heathman, all voted in favor.
- A motion to pay the remaining bills was made by Atkinson, seconded by Heathman, all voted in favor to pay the total bills of \$28,372.54.
- Treasurer Vroman gave the financial report at the meeting. Beginning balance was \$246,413.39, which included the March checking interest of \$488.32, and income for deposit in April of \$1,909.33 from 4th quarter 2007 Aggregate Tax and \$191.96 from Mr. Heathman for mailbox damage reimbursement for a total April deposit of \$2,101.29. Checks written totaled \$28,372.54, for an ending checking balance of \$220,142.14. Motion to approve the treasurers report was made by Atkinson, seconded by Heathman, all voted in favor.

Township Board New Business

- A motion was made by Atkinson to re-appoint Lenny Laures as Chairman for the coming year, seconded by Heathman, all voted in favor.
- At 7:00pm, Jim Burrington of 2424 75 Street NW came before the board to discuss a change in his business model from adult foster care to adult room and board. Discussion followed. Mr. Burrington will follow up with TCPA to see what is required.

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- **Planning Commission Replacement:** The Board reviewed the minutes from October 1, 2007 for the list of citizens interested in serving on the Planning Commission. Three names were chosen for Clerk Joe Vroman to contact and offer the position of Commissioner. A motion was made by Heathman to consider the three candidates in the order given. This was seconded by Laures and all voted in favor. The names were Kevin Lenz, Jim Evans and Joe Kocer. The next meeting for the Planning Commission is May 20, 2008 at 6:30pm.

- **Dissemination of Information Policy:** The Board decided to establish a policy for the dissemination of information because requests were received from a citizen for the minutes and/or agendas. After much discussion, the Board decided to charge a reasonable fee for the clerk to copy and disburse said items. Laures made a motion that the Clerks hourly wage, which is currently \$16.50/hour, and \$.10 per page was a reasonable amount to charge. The motion was seconded by Atkinson. All voted in favor.

- **Cascade Township Website:** Clerk Vroman presented two quotes from website developers Joel Ott and Terry Glidden from Captain Spider. After discussion, the Board requested the Clerk to invite Ott and Glidden to the next meeting for presentations.

Meeting adjourned at 8:25 pm

Motion By Atkinson, Seconded By Heathman, All Voted in favor.

Submitted: Joe Vroman, Clerk