

# CASCADE TOWNSHIP - OLMSTED COUNTY - MINNESOTA

## **Town Board Meeting Minutes: Final September 4, 2012**

Call to order by Chairman Laures at 6:00 pm at the Cascade Town Hall Board Room. All in attendance recited the Pledge of Allegiance.

Members present were: Chairman Lenny Laures, Supervisor Arlen Heathman, Supervisor Harold Atkinson, and Clerk\Treasurer Joe Vroman.

Attendees present: Deputy Clerk Michael Brown, Dan Frissora (Planning Commission Chair) Roger Ihrke (TCPA), David Meir (TCPA), Deputy Val Coe (OCSO), Lad Roering, Brian Bartholmai, Amanda Ebright, Jim Newcomer

Chairman Laures moved to recess the board meeting to allow for the Planning Commission public hearing and the Board of Adjustment public hearing to be held. Supervisor Atkinson seconded. Motion approved. Board meeting recessed.

Upon completion of the Planning Commission and Board of Adjustment meetings, Chairman Laures moved to reconvene the town board meeting. Seconded by Atkinson. All voted in favor. Motion approved.

### **Township Board Continuing Business.**

- Clerk Vroman reviewed the minutes of the August 6, 2012 Cascade Town Board meeting. No comments or corrections were offered.
- A motion by Supervisor Heathman to approve the minutes from the August 6th meeting as presented, seconded by Atkinson, motion approved.
- Roger Ihrke of TCPA presented to the town board the recommendation of the Cascade Township Planning Commission to adopt the updated zoning ordinance as submitted earlier for review and public comment. No comments were received from the public. No comments were received from Olmsted County.

Supervisor Heathman moved to adopt the updated zoning ordinance. Atkinson seconded. All voted in favor. Motion carried.

Roger Ihrke of TCPA will draft a resolution for the Chair and Clerk to sign stating the approval of the updated zoning ordinance. The resolution and ordinance will need to be recorded with the county. Deputy Clerk Brown will coordinate this recording and the distribution of updated zoning ordinance copies for the Planning Commission and the Town Board.

### **Sheriff Deputy's Report:**

Deputy Val Coe updated the Board on her patrol activities. There were 38 calls for service since the last Township meeting.

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### Township Board Continuing Business. (resumed)

- A motion by Atkinson to pay the August Joint Powers bill of \$20, 277.78, seconded by Heathman, motion approved.
- A motion by Heathman to pay the remaining Cascade bills, seconded by Laures, all voted in favor to pay the total bills of \$24,515.77, motion approved.

Treasurer Vroman gave the financial report at the meeting:

<b>Ending Balance from August 6, 2012 meeting</b>	\$346,165.02
<b>Deposits from August 7, 2012 to August 31, 2012</b>	-
Premier Bank Interest	\$221.60
Olmsted County PILT	\$19.40
<b>Checks written since last meeting (other than claims at this meeting)</b>	-
USPS (for stamps)	-\$45.00
<b>Month end Premier Bank statement, August 31, 2012</b>	\$346,361.02
<b>Checks written this meeting, September 4, 2012</b>	-\$24,515.77
<b>Income at this meeting (undeposited)</b>	\$0.00
<b>Outstanding checks</b>	\$0.00
<b>Ending balance as of this meeting, September 4, 2012</b>	\$321,845.25

Motion to approve the treasurer's report was made by Laures, seconded by Atkinson, motion approved.

- Mail review:  
None
- Other meetings attended by supervisors:  
The supervisors met to inspect the roadway by Veit. Veit will donate the rock for the base. Rochester Sand & Gravel expects to complete the road milling and paving in about 2-3 weeks.  
Laures attended the ROCOG meeting and the TCPA meeting. TCPA is currently profitable.

### Township Board New Business

## **CASCADE TOWNSHIP - OLMSTED COUNTY - MINNESOTA**

Jim Newcomer appeared before the town board to discuss the headwall recently installed on his property. The headwall is in violation of the township ordinance and neither the homeowner nor the contractor secured a permit to construct the headwall. The board discussed with the homeowner the justification for the ordinance regulating headwalls and some potential solutions. The homeowner was requested to contact the landscaping contractor and ask that they develop a solution compliant with the township ordinance. Additionally, the contractor will be asked to explain the failure to secure a permit for construction. The homeowner was requested to send the contractor's contact information to the town clerk. The position of the board is that the headwall can not remain in place as it is.

### **Discussion**

A new member needs to be appointed to the Planning Commission to replace Joe Kocer who submitted his resignation. Chuck Masog has expressed an interest. Deputy Clerk Brown will contact Chuck and ask him to meet with the board at the next board meeting on October 1, 2012 at approximately 6:45 PM

The supervisors discussed any potential conflicts and concerns from having the board clerk also act as a member of the Planning Commission. There are no statutory or ordinance conflicts. There were no other stated concerns.

Motion by Heathman to adjourn the meeting at 8:45PM, seconded by Atkinson, motion approved.

Submitted: Michael Brown, Deputy Clerk