



**CASCADE**  
--- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP  
OLMSTED COUNTY – MINNESOTA  
BOARD MINUTES**

February 1<sup>st</sup>, 2016

**OPENING BUSINESS**

Called to Order at 6:00 pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Chairman Arlen Heathman, Supervisor Jimmy Hoss, Supervisor Lenny Laures, Supervisor Gary Sieck and Clerk/Treasurer Steve Wilson. Those absent were Supervisor Dan Frissora.

The new Assistant Clerk/Treasurer Shelley Pohlman introduced herself and her background.

The minutes from the January 4th, 2016 meeting were reviewed by the Board. It was moved by Supervisor Hoss and seconded by Supervisor Sieck to approve the minutes as presented. All voted in favor and the motion passed.

The minutes from the Board of Audit and Budget meeting were reviewed by the Board. It was moved by Supervisor Sieck and seconded by Supervisor Laures to approve the minutes as presented. All voted in favor and the motion passed.

**CONTINUING BUSINESS**

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Sieck and seconded by Supervisor Hoss to approve the claims of \$35,947.67 and payroll of \$10,766.19 as presented. Supervisor Heathman, Supervisor Sieck and Supervisor Hoss voted in favor and Supervisor Laures abstained. The motion passed.

The Board reviewed the Cascade Township cash control statement and bank statement. It was moved by Supervisor Hoss and seconded by Supervisor Laures to approve the cash control statement with an ending month balance of \$380,092.31 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. It was moved by Supervisor Hoss and seconded by Supervisor Heathman to approve the claims of \$41,577.85 and payroll of \$4,995.16 as presented. All voted in favor and the motion passed.

The Board reviewed the monthly email and mail.

Deputy Chad Miller introduced his replacement Deputy Tracey Pagel. Deputy Pagel then introduced her background and experience. Deputy Miller reviewed the incident report for the time since January 4<sup>th</sup> 2016. A total of 63 calls were made in Cascade Township.

The Board provided reports to the other Board members and to the citizens regarding meetings attended over the last month. Supervisor Heathman reported on the January OCTOA meeting of which four members of the board and the Clerk/Treasurer attended. Supervisor Laures reported on the TTAC and ROCOG meeting.

## **NEW BUSINESS**

The Board discussed the purchase of three items for the Cascade Town Hall. Supervisor Laures moved and Supervisor Sieck seconded to authorize up to \$1,300 for a new computer for the Assistant Clerk/Treasurer. All voted in favor and the motion passed. Supervisor Heathman moved and Supervisor Hoss seconded tabling the purchase of a PA system for the large meeting room and add the item to the Annual Meeting agenda. All voted in favor and the motion passed. It was moved by Supervisor Sieck and seconded by Supervisor Laures to authorize up to \$1,000 for coat racks for the Town Hall. All voted in favor and the motion passed.

Lawsuit Attorney Ken Bayliss provided a report to the public regarding the status of the Lawsuit from Wilmar Investments LLC and answered questions. He provide the following court schedule for 2016:

Expert Discovery Deadline is April 30<sup>th</sup>

Discovery Closing is June 1<sup>st</sup>

Dispositive motions and Alternative Dispute Resolution to be completed by September 15<sup>th</sup>

The matter is set for a court trial on December 29-30<sup>th</sup>

The Olmsted County Court File # is 55-CD-15- 6531

The Board discussed the proposed agreement between Cascade Township and the City of Rochester regarding pending changes to East River Road as it relates to the 55<sup>th</sup> Street extension. The County of Olmsted has commented on the agreement and the desire to not be in the middle of the transactions. It was moved by Supervisor Laures and seconded by

Supervisor Sieck to send the proposal to the Township Attorney for review. All voted in favor and the motion passed.

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Cascade Township Minutes

February 1st, 2016

## **DISCUSSION ITEMS**

Clerk/Treasurer Wilson provided a written report of the January government compliance activity. Thirty eight separate acts of compliance were documented for the month and ten additional compliance activities were researched for future action.

Supervisor Sieck reported on the activity of the Planning Commission for the month of January including an approval of a Conditional Use Permit in the Township.

Supervisor Laures is seeking two quotes for the replacement of the Township street name signs.

Supervisor Sieck reported on the activity of the staffing work group which included a job description for the Clerk/Treasurer and conducting the hiring process for the Assistant Clerk/Treasurer.

Clerk/Treasurer Wilson reviewed the Board approved 2017 budget. The document will be posted on the Township website in two weeks and presented to the citizens for review at the Annual Meeting on March 8<sup>th</sup>.

It was moved by Supervisor Heathman and Seconded by Supervisor Laures to waive the Hall rental for People's Co-op Power on February 3<sup>rd</sup>. All voted in favor and the motion passed.

It was moved by Supervisor Heathman and seconded by Supervisor Sieck to transition to a closed meeting pursuant to MN Statute 13D.04 Subdivision 3 to discuss the Wilmar Investments LLC v. Cascade Township Declaratory Judgement Lawsuit. All voted in favor and the motion passed. The Town Board went into closed session at 8:20 pm.

The public session re-opened at 9:50 pm.

It was moved by Supervisor Sieck and seconded by Supervisor Hoss to adjourn.

The meeting adjourned at 9:51 pm

There were 14 citizens who registered their attendance at the meeting.

Steve Wilson  
Clerk/Treasurer  
Cascade Township

