



**CASCADE**  
--- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP  
OLMSTED COUNTY – MINNESOTA  
BOARD MINUTES**

November 1st, 2016

**OPENING BUSINESS**

Called to order at 6:00 pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Chairman Gary Sieck, Vice Chair Jimmy Hoss, Supervisor Lenny Laures, Supervisor Mike Black, Supervisor Arlen Heathman, Clerk/Treasurer Steve Wilson and Assistant Clerk/Treasurer Sara Rudquist.

The minutes from the October 3rd, 2016 monthly meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Hoss to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Tracey Pagel provided a public safety report. There were 105 reported incidents since the last Township meeting.

**CONTINUING BUSINESS/CONSENT AGENDA**

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Black to approve the claims of \$22,102.16 and net payroll of \$9,337.64 as presented. Supervisors Sieck, Black, Heathman and Hoss voted in favor and Supervisor Laures abstained. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. It was moved by Supervisor Black and seconded by Supervisor Hoss to approve the Cash Control Statement with an ending month balance of \$283,046.28 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Hoss to approve the remaining claims from the previous month, specifically claims #2042 - #2047. All voted in favor and the motion passed.

It was moved by Supervisor Laures and seconded by Supervisor Hoss to approve the current month claims of 30,702.80 and net payroll of \$3,759.11 as presented. All voted in favor and the motion passed.

### **NEW BUSINESS/ACTION ITEMS**

Roger Ihrke from TCPA gave a staff report regarding Friederichs Forest. Items that need addressing in the developers agreement include:

1. Terms of escrow account for removal of temporary road
2. Terms of escrow account for pavement of access road
3. The language of lots and blocks used to describe the parcels rather than the legal description of the parcels.

Mr. Ihrke also discussed updates needed for agreements related to maintenance, covenants and operations. Consistent spellings and phrases were still of concern. Mr. Ihrke reported that the planning commission's concerns have been addressed and the engineer's concerns have been addressed.

Mr. Derby of Derby Construction, the developer of Friederichs Forest, expressed concerns for the suggested terms of the escrows in the developer's agreement. The water runoff system maintenance costs are estimated to be \$8,000 annually.

It was moved by Supervisor Black and seconded by Supervisor Laures to allow escrow funds for Cherry Drive to be refunded to the developer five years after the Township accepts responsibility for maintenance of the public areas of the subdivision. Supervisors, Sieck, Hoss, Black and Laures voted in favor and Supervisor Heathman voted against. The motion passed.

It was noted that Royal Oaks Drive removal will be encumbered by the developer at the amounts agreed to by engineers as stated in the developer's agreement.

It was moved by Supervisor Black and seconded by Supervisor Hoss to approve the preliminary plat with variances and the developer's agreement with amendments for Friederichs Forest. All voted in favor and the motion passed.

Discussion occurred regarding a Township Ordinance review and a corresponding work group. Mike Black volunteered from the Board and Chuck Wallace volunteered as a citizen.

The Clerk/Treasurer's annual wage review was tabled until the next meeting.

Supervisor Black moved and Supervisor Heathman seconded the approval of the road mileage certification of 30.99 miles pending verification. All voted in favor and the motion passed.

### **DISCUSSION/INFORMATION ITEMS**

Commissioner Adolphson provided a Planning Commission report.

Supervisor Laures provided a Road Maintenance Report which included the possibility of a \$10,000 to \$15,000 cost overrun on the Windbreak Court project.

The Board noted an application by Christ Community Church for annexation of a parcel of land from the Township into the City of Rochester.

Assistant Clerk/Treasurer Rudquist reported on forfeited land available from the County which indicated a response deadline of 60 days. There was no expressed interest by the Board in the land.

Supervisor Heathman reported on hazard mitigation and LTAP meetings. Supervisor Laures reported on meetings with TCPA and Animal Control.

It was moved by Supervisor Black and Supervisor Sieck to notify the Rochester City engineer of citizen concerns with 60<sup>th</sup> avenue. All voted in favor and the motion passed.

It was moved by Supervisor Laures and seconded by Supervisor Hoss to adjourn. All voted in favor and the meeting adjourned at 9:21 pm.

Seven citizens registered their attendance at the meeting.

Steve Wilson  
Clerk/Treasurer  
Cascade Township