



**CASCADE**  
**--- TOWNSHIP ---**

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP**  
**OLMSTED COUNTY-MINNESOTA**  
**BOARD MINUTES**

February 13, 2017

**OPENING BUSINESS**

Called to order at 5:59 pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Chairman Gary Sieck, Vice Chair Jimmy Hoss, Supervisor Mike Black, Supervisor Lenny Laures, Supervisor Arlen Heathman, Interim Clerk/Treasurer Gary Swenson, Assistant Clerk/Treasurer Sara Rudquist.

The minutes for the January 9, 2017, regular meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Hoss to approve the minutes as provided. All voted in favor. The motion passed.

The minutes for the January 23, 2017, special meeting and closed session were reviewed by the Board. It was moved by Supervisor Laures and seconded by Supervisor Hoss to approve the minutes as provided. All voted in favor. The motion passed.

The minutes from the January 30, 2017, budget meeting were reviewed by the Board. Corrections were made to the budget numbers reflecting actual number provided for fire safety. It was moved by Supervisor Heathman and seconded by Supervisor Hoss to approve the minutes with the corrections. All voted in favor and the motion passed.

The minutes from the January 30, 2017, audit meeting were reviewed by the Board. It was moved by Supervisor Laures and seconded by Supervisor Black to approve the minutes as provided. All voted in favor and the motion passed.

Deputy Sheriff Tracey Pagel provided a public safety report. There were 82 calls for service since the last meeting.

The Board reviewed the Board Meeting calendar for 2017. March meeting will be held on the sixth as previously approved. Supervisor Heathman made a motion that the township not observe Columbus Day, October 9, 2017, and agree to conduct the monthly Board Meeting as previously scheduled. Supervisor Hoss seconded. All voted in favor. The motion passed.

## **CONTINUING BUSINESS**

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Hoss to approve the claims of \$23,163.39 and net payroll of \$11,635.17 as presented. Supervisors Sieck, Hoss, Black and Heathman voted in favor. Supervisor Laures abstained. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. It was moved by Supervisor Black and seconded by Supervisor Hoss to approve the Cash Control Statement with an end of the month balance of \$357,926 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. It was moved by Supervisor Hoss and seconded by Supervisor Black to approve the current month claims of \$55,626.55 and net payroll of \$4,135.63 as presented. All voted in favor, and the motion passed.

## **NEW BUSINESS/ACTION ITEMS**

Chairman Sieck introduced the proposed addendum to the Friedrichs Forest Development Agreement. Supervisor Black moved to approve the addendum with the existing language. Supervisor Hoss seconded. After discussion by the Board, Supervisor Black amended the original motion to move that the addendum be approved with the change of the language of paragraph 1 to read, "In the event the Township abandons that unused portion of Royal Oaks Drive not needed, the property may revert...". Supervisor Hoss seconded. All voted in favor. The motion passed.

Supervisor Sieck called for volunteer Election Judges for the March elections. Chuck Wallace and Supervisor Laures volunteered. They shall also serve as the Absentee Ballot Judges.

The Board discussed the need to send a newsletter to the citizens before the March Annual Meeting.

Supervisor Sieck and Assistant Clerk/Treasurer Rudquist presented the Revize web design proposal. The Board tabled the discussion.

Supervisor Sieck moved to approve the Hiring Committee's recommendation of Sara Rudquist for the Clerk/Treasurer position. Supervisor Laures seconded. All voted in favor. The motion passed.

Supervisors Black and Hoss and Nicole Brueck volunteered to form a Hiring Committee to fill the Assistant Clerk/Treasurer position.

## **DISCUSSION/INFORMATION ITEMS**

Supervisors Sieck and Laures provided a Lawsuit update regarding the mediation that began January 31, 2017. Mediation is still in process, leaving no further update.

The Board discussed MN Energy surveying. New gas lines are coming in and will impact portions of the Township.

Commissioner Hegrenes gave a Planning Commission report on the upcoming March 21 meeting and CUP reviews.

Supervisor Lares addressed the fire rating given to insurance companies by the Building Code Effectiveness Grading Schedule Program.

Mark Cochran provided a Road Maintenance report.

Supervisor Heathman presented and the Board discussed 60<sup>th</sup> Avenue NW maintenance and the agreement with Kalmar Township regarding this portion of roadway.

Supervisor Heathman gave a report on the MS4 meeting. Supervisor Lares reported on ROCOG on TTAC regarding the sharing of road funding.

Supervisor Lares reported on the canoe launch project. Supervisor Heathman moved to authorize communication to the DeCook family regarding the canoe launch project moving forward. Supervisor Hoss seconded. All voted in favor. Motion passed. Supervisor Lares will communicate.

It was moved by Supervisor Hoss and seconded by Supervisor Lares to adjourn. All voted in favor, and the meeting adjourned at 8:03 pm.

Seven citizens registered their attendance at the meeting.

Sara Rudquist  
Clerk/Treasurer  
Cascade Township