



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

CASCADE TOWNSHIP
OLMSTED COUNTY-MINNESOTA
BOARD MINUTES

March 6, 2017

OPENING BUSINESS

Called to order at 5:59 pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Chairman Gary Sieck, Vice Chair Jimmy Hoss, Supervisor Mike Black, Supervisor Arlen Heathman, Clerk/Treasurer Sara Rudquist. Supervisor Lenny Laures was absent.

The minutes for the February 13, 2017, regular meeting were reviewed by the Board. It was moved by Supervisor Hoss and seconded by Supervisor Heathman to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Tracey Pagel provided a public safety report. There were 65 calls for service since the last meeting.

CONTINUING BUSINESS

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Black and seconded by Supervisor Hoss to approve the claims of \$7,665.33 and net payroll of \$10,839.14 as presented. All voted in favor. The motion passed. Joint Powers submitted a second claim of \$961.09 for the Board to review. It was moved by Supervisor Heathman and seconded by Supervisor Black to approve the claim. All voted in favor and the motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. It was moved by Supervisor Heathman and seconded by Supervisor Black to adjust the opening 2017 balance of the general fund by \$271.29 to compensate for check number 4457 dated July 6, 2015, which has not cleared the bank. All voted in favor and the motion passed. Supervisor Black moved and Supervisor Hoss seconded to approve the Cash Control Statement with an end of the month balance of \$369,804.97 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. It was moved by Supervisor Hoss and seconded by Supervisor Black to approve the current month claims of \$20,300.79 and net payroll of \$3,234.06 as presented. All voted in favor, and the motion passed.

NEW BUSINESS/ACTION ITEMS

Chairman Sieck presented the need to approve the moderator pay for the annual meeting. Supervisor Heathman moved and Supervisor Black seconded to pay the moderator a sum of \$25.00. All voted in favor. The motion passed.

Chairman Sieck presented the need to approve a resolution for election judges. Supervisor Hoss moved and Supervisor Heathman seconded resolution 17-03-01 appointing Lenny Laures, Charles Wallace and Dean Hegrenes for Election Judges for the 2017 Township Annual Election. All voted in favor and the motion passed.

Supervisor Hoss moved and Supervisor Black seconded the approval of Resolution 17-03-02 appointing Lenny Laures, Charles Wallace and Dean Hegrenes to the Absentee Ballot Board for the 2017 Township Annual Election. All voted in favor and the motion passed.

Chairman Sieck and Assistant Clerk/Treasurer Rudquist presented the Revize Web Services proposal. Chairman Sieck moved and Supervisor Black seconded to approve the hiring of Revize Web Services to update the township website as spelled out in the contract with a one-time charge of \$1,650 and an annual cost of \$1,200. All voted in favor. The motion passed.

The Board discussed a waiver request from 4H for the town hall rental. Supervisor Heathman moved and Supervisor Black seconded the motion to approve the request for a waiver for the March 18, 2017, 4H event. All voted in favor and the motion passed.

The Board discussed the need for a substitute Planning Commission Board Representative for the upcoming Special Meeting to be held on March 27, 2017. Supervisor Heathman moved and Supervisor Black seconded to appoint Supervisor Laures as the alternate board representative for the Special Meeting. All voted in favor and the motion passed.

DISCUSSION/INFORMATION ITEMS

Chairman Sieck provided a Lawsuit update regarding the mediation that began January 31, 2017. Mediation is still in process. A continuation for the trial date has been granted.

Commissioner Hegrenes gave a Planning Commission report on the February 21 meeting and 3 CUP reviews. CUP's 2003-01 Veit Disposal and 2001-01 Jerry and Nancy McGinnis were successfully reviewed. CUP 2006-01 Dennis and Sheri Hayden was scheduled but not reviewed.

Mark Cochran provided a Road Maintenance report. The Board discussed the recent snowfall and delays in plowing. The board recommended an email and website alert system be put in place in case of delays in the future.

Supervisor Black gave an update on the process of hiring a new Assistant Clerk/Treasurer. The job is posted on the internet. Applications are coming in. Committee intends to have a recommendation ready for the April Board Meeting.

It was moved by Supervisor Black and seconded by Supervisor Hoss to adjourn. All voted in favor, and the meeting adjourned at 7:25 pm.

Six citizens registered their attendance at the meeting.

Sara Rudquist
Clerk/Treasurer
Cascade Township