



CASCADE
--- TOWNSHIP ---

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Rochester, MN 55906
www.cascadetownship.us

CASCADE TOWNSHIP
OLMSTED COUNTY-MINNESOTA
BOARD MINUTES

February 12, 2018

OPENING BUSINESS

The meeting was called to order at 6:00pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisor Gary Sieck, Chairman Jimmy Hoss, Supervisor Michael Black, Supervisor Arlen Heathman, Clerk/Treasurer Sara Rudquist, and Assistant Clerk/Treasurer Lois Freed. Supervisor Lenny Laures was absent.

The minutes for the January 8, 2018, Board Meeting were reviewed by the Board. It was moved by Supervisor Sieck and seconded by Supervisor Hoss to approve the minutes as provided. All voted in favor with Supervisor Black abstaining. The motion passed.

The minutes for the January 29, 2018, Board of Audit and Budget meeting minutes were reviewed by the Board. It was moved by Supervisor Sieck and seconded by Supervisor Black to approve the minutes as provided. All voted in favor and the motion passed.

The minutes for the February 9, 2018, Special Closed Board Meeting were reviewed by the Board. It was moved by Supervisor Sieck and seconded by Supervisor Black to approve the minutes as provided. All voted in favor and the motion passed.

Deputy Sheriff Tracey Pagel presented the public safety report. There were 71 calls for service over the last month.

CONTINUING BUSINESS

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Sieck to approve and pay the claims of \$16,727.15 and net payroll of \$9,529.63 as presented. All voted in favor. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Sieck seconded to approve the Cash Control Statement with an end-of-the-month balance of \$380,074.28 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Heathman moved and Supervisor Black seconded to approve and pay the current month claims of \$30,884.72 and payroll of \$3,773.74 as presented. All voted in favor, and the motion passed.

NEW BUSINESS/ACTION ITEMS

Supervisor Sieck moved to approve the Resolution Allowing Right-of-Way Ditch Mowing (Resolution number 18.02.01). Supervisor Black seconded. All voted in favor and the motion passed.

Supervisor Black moved and Supervisor Sieck seconded to approve the Orderly Annexation Termination Agreement as written by the City of Rochester. All voted in favor and the motion passed.

Supervisor Hoss moved and Supervisor Black seconded to set the Annual Meeting moderator pay at \$50. All voted in favor and the motion passed.

Supervisor Sieck moved to approve Resolution(s) Authorizing Contract with Interested Officer for Election Judge (Jimmy Hoss number 18.02.12B, and Arlen Heathman number 18.02.12A). Supervisor Black seconded. All voted in favor and the motion passed.

There was discussion regarding updating the current Cascade Township Dog Ordinance. Supervisor Heathman moved and Supervisor Black seconded to table this issue. All voted in favor and the motion passed.

DISCUSSION/INFORMATION ITEMS

Jim Diephuis (treasurer) and Warren (Butch) Bjork (board member) representing the Pleasant Prairie Cemetery presented a map of the cemetery for the township records and agreed to update the records filed at the township on an annual basis.

Road Maintenance Supervisor Mark Cochran presented the road report. The 2011 truck has been in the shop several times. Crew has dealt with one major snow and several nuisance snows with no complaints. Gary Swenson is following up on trading the old truck.

Assistant Clerk/Treasurer Lois Freed reported on the progress of records retention. Board suggested getting an estimate of cost to get all permanent records scanned and searchable.

There was discussion regarding Continuous Improvement reporting at the Annual Meeting. Dean Hegrenes of the Planning Commission will provide a CUP review report. Supervisor Black will report on Ordinance Maintenance. Supervisor Laures will provide a Continuous Improvement report on the long-term road maintenance plan.

Township credit card has been activated. Township policy should be changed to reflect that it is a credit card rather than a debit card.

There was discussion regarding a request by Minnesota House candidate Jamie Mahlberg to attend the Annual Meeting. Annual Meeting is not a political forum and no information may be given out. Candidates may briefly address the citizens after the call for public comment.

Supervisor Sieck provided an update on Wilmar v. Cascade Township. Board met in closed session with attorney Ken Bayliss. The proposed Settlement Agreement and CUP terms are now posted on the website.

Planning Commission Chair John Friederichs reported that, after a few months without a meeting, the Planning Commission will meet on February 20, 2018, with plans to establish the CUP review schedule for 2018.

Supervisor Heathman reported on the MS4 quarterly meeting. Chairman Hoss reported on the OCTOA meeting.

It was noted that upcoming meetings include Planning Commission on February 20, 7:00pm. The next Board Meeting is on Monday, March 5, 6:00pm.

The Annual Road Tour date and alternate date needs to be set.

Supervisor Heathman reported that the state capitol trip is set for Thursday, March 8.

It was moved by Supervisor Hoss and seconded by Supervisor Black to adjourn. All voted in favor, and the meeting adjourned at 8:03pm.

Nine citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist
Clerk/Treasurer
Cascade Township

Chairman Jimmy Hoss

Clerk/Treasurer Sara Rudquist