



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

CASCADE TOWNSHIP
OLMSTED COUNTY-MINNESOTA
BOARD MINUTES

June 11, 2018

OPENING BUSINESS

The meeting was called to order at 6:01pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Chairman Mike Black, Supervisors Dean Hegrenes, Lenny Laures, and Arlen Heathman, Assistant Clerk/Treasurer Lois Freed and Clerk/Treasurer Sara Rudquist. Supervisor Gary Sieck was absent.

The minutes for the May 14, 2018, Board Meeting were reviewed by the Board. It was moved by Supervisor Laures and seconded by Supervisor Hegrenes to approve the minutes as provided. All voted in favor. The motion passed.

CONTINUING BUSINESS

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Hegrenes to approve and pay the claims of \$8,493.32 and net payroll of \$10,030.92 as presented. All voted in favor. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Laures moved and Supervisor Heathman seconded to accept the Cash Control Statement with an end-of-the-month balance of \$288,731.53 as presented. All voted in favor and the motion passed.

Chairman Black moved to transfer funds according to recommendations from Andrew Forliti of Smith Schafer. Supervisor Laures seconded. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Laures moved and Chairman Black seconded to approve and pay the current month's claims of \$166,956.30 and payroll of \$4,159.16 as presented. All voted in favor, and the motion passed.

Deputy Sheriff Tracey Pagel presented the public safety report. There were 69 calls for service over the last month.

NEW BUSINESS/ACTION ITEMS

Sheila Craig representing the Project Partners (Zumbro Ridge, Hallmark Terrace, Portland Court) septic-to-sewer project presented the unapproved minutes from the meeting held on May 30 with the City of Rochester. A follow-up meeting is scheduled for Tuesday, July 10, at 2:00pm. Currently WHKS is working on the facility plans. Sheila is drafting a potential Orderly Annexation Agreement between Cascade Township and City of Rochester. Supervisor Lares suggested that Township Attorney Peter Tiede review the agreement and note any potential issues before presenting it to the city.

Andrew Forliti of Smith Schafer presented the results of a favorable annual audit review of the financial statements of Cascade Township and the Joint Powers of Cascade and Rochester Townships for the year ended on December 31, 2017. The audit will be submitted to the Minnesota State Auditor's office before the end of June 2018.

Supervisor Lares moved and Chairman Black seconded to transfer funds from Capital Projects in the amount of \$258 and from Debt Service in the amount of \$20,784 to the Reserve Account as recommended by Mr. Forliti. All voted in favor and the motion passed.

Supervisor Lares moved and Chairman Black seconded to accept the changes to the Cascade Township Credit Card Policy as presented and as recommended by Mr. Forliti. All voted in favor and the motion passed.

The water line request for Montgomery Meadows Subdivision was presented and discussed. The Board would like to meet with the City to discuss this water line and the possibility of future annexation. Supervisors Lares and Black will attend this meeting.

DISCUSSION/INFORMATION ITEMS

The MS4 Audit was presented. Supervisor Heathman will take care of filling out the MS4 report for this year.

Road Maintenance Supervisor Mark Cochran presented the road report. Installation of speed limit signs has been completed. There was one citizen request (6312 Woodridge Lane NE) for installation of signs following an accident. Consensus of the Board was to install chevrons at the curve in question. Road crew has been working on mowing. Paving and shouldering is complete. Paver patching will prolong some of the roads and will be complete when the budget limits have been reached. Mr. Cochran expressed his concern that the budget is being spent on rescue treatments rather than preventative maintenance. The goal is to move to a preventative plan which would be a better use of the funds available. Suggestion was made to add a line item to the Road and Bridge budget of "maintenance" to help funding and planning the preventative measures. Mr. Cochran made a recommendation to reclaim 65th Street just west of the City of Rochester subdivision and continuing west to 60th Avenue. Board agreed. Paver patching will be done on Buck Ridge, Buck Hill and Huntington. Road crew cleaned up the canoe launch area and burned the brush. Jaguar is installing lines in the Chippewa neighborhood. Supervisor Hegrenes mentioned that there is a tree causing visibility issues at the corner of 68th Street and 18th Avenue.

Mr. Cochran presented photos documenting the erosion issues at 188 River Highlands Lane NW. Roger Ihrke of TCPA has sent a letter requesting homeowner and builder to remedy the situation. A silt fence has been installed.

Annual Cascade Township Picnic date is set for Thursday, August 23, from 5:00pm – 7:30pm.

Roger Ihrke of TCPA presented the Montgomery Meadows Subdivision request for a water line in the Cascade Township right-of-way.

Mr. Ihrke stated that the traffic impact report related to the Wilmar v. Cascade Township lawsuit and the Milestone Materials rezone application has been received. Conclusion of the report is that there will be no impact. Mr. Ihrke met onsite with DNR and Mathey/Milestone and toured the pit. DNR pointed out the issues created when the stream infiltrated the pit several years ago.

Cheryl Adolphson of the Planning Commission reported on the May meeting. Questions were presented about time allowed for reviewing documents related to the upcoming public hearings.

Supervisor Heathman moved and Chairman Black seconded to approve the Olmsted County Highway Maintenance Agreement. All voted in favor and the motion carried.

Supervisor Laures reported that a trash can has been placed at the canoe launch for a cost of \$39 per month. Assistant Clerk/Treasurer Lois Freed has added the canoe launch to the website. Supervisor Laures requested that canoe launch signs be installed on the right-of-way at the entrance and at the beach facing the river.

It was noted that a quorum of the Cascade Town Board may be present at the following meetings:

- Planning Commission – Tuesday, June 19, 7:00pm.
- MAT Summer Specialized Training – Thursday, June 21, 1:00pm – 5:30pm.

It was moved by Supervisor Laures and seconded by Supervisor Sieck to adjourn. All voted in favor, and the meeting adjourned at 8:37pm.

Six citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist
Clerk/Treasurer
Cascade Township

Chairman Mike Black

Clerk/Treasurer Sara Rudquist