



**CASCADE**  
--- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
www.cascadetownship.us

CASCADE TOWNSHIP  
OLMSTED COUNTY  
PLANNING COMMISSION MEETING MINUTES  
APRIL 19, 2016

**Call to Order** 7:00 pm by Chairperson Dean Hegrenes

**Roll Call** Commission Members Present: Dean Hegrenes, Gary Sieck, Cheryl Adolphson

Pledge of Allegiance

### **Agenda Announcement and Review**

**Approval of Minutes** The minutes from the March 15, 2016 meeting were briefly discussed. A motion to approve the minutes as amended was made by Commissioner Sieck and seconded by Commissioner Adolphson. All voted in favor, and the motion passed.

**Call to Audience** Clerk Steve Wilson drew attention to the recent dangerous dog incident described in the *Post Bulletin*. Currently, townships, law enforcement, and Olmsted County, including the County Attorney, are discussing how to establish a consistent county-wide ordinance. A review board of experts will likely be established to assess how dangerous the dog is. This could lead to the animal's impoundment. Each town board in the county would need to approve this new ordinance.

### **Continuing Business**

- **Update From Town Board:** As the new Cascade Town chair, Commissioner Sieck anticipates some reorganization to make monthly meetings less time consuming. Also, policies need to be established for Facebook and employee mutual respect. Lawsuit with Wilmar Investments has some updates regarding deadlines on the website. There are hopes for a favorable summary decision.
- **Status of Special Variance Meeting:** 1464 Salley Ridge Lane Setback Variance Approved
- **Status of Definitions of "Park" and "Community Building":** Roger Ihrke will be working on a planning and zoning ordinance update to be incorporated into a public hearing. No date has been set for review.
- **Update on Subdivision Ordinance Work:** Commissioner Derby not present today.
- **Review Revision of Cascade Township Planning Commission Rules of Procedure:** signed and will be posted on website.
- **Planning in Preparation for Review of Current Cascade Township CUP's:** Commissioner Hegrenes described the need for a regularly scheduled CUP review process during normal Planning Commission meetings. The proposed review process will solicit TCPA advice and will need to be published and posted. The Town Board would need to vote to revoke a non-compliant CUP, as the Town Board would be legally liable if a lawsuit were to be filed upon CUP Revocation. Commissioner Hegrenes shared a spreadsheet that summarized current CUPs. He also shared a draft Proposal for CUP Reviews with commissioners and Clerk Wilson. The commissioners discussed this proposal, made suggestions, and it will be revised. The revised proposal will be submitted to the TCPA for their input. Once the Planning Commission approves a

- process for CUP Reviews, the Town Board will be asked to approve the process. When approved, the CUP Review Process will be posted on the Cascade Township website. We will try to avoid reviews between January and April, due to heavy staff workload in preparation for budgets, elections, annual meeting, and audit. Commissioner Adolphson will attempt to find records of past reviews or attempts at CUP reviews and compliance in the files.

### **New Business**

- No TCPA items for April Meeting
- Organizational Meeting Items:
  - Cheryl Adolphson appointed to 3-year term at April 4 Board Meeting.
  - Gary Sieck continues serving as Board Representative to Planning Commission
  - Planning Commission Officers for Upcoming Year (April 2016 – March 2017)  
Commissioner Sieck moved to defer Planning Commissioner officer appointments to the next meeting. Motion seconded by Commissioner Adolphson. All voted in favor, and the motion passed.
- Upcoming MAT Legal Short Course – April 21<sup>st</sup> in Burnsville. MAT meetings are pre-approved.

**Next Meeting May 24, 7 pm.** New officers will be installed and the revised Proposal for CUP Reviews will be considered.

### **Round-the-Table**

**Second Call to Audience** No replies

### **Adjournment**

Motion made by Commissioner Sieck to adjourn, seconded by Commissioner Adolphson. All voted in favor, the motion passed, and the meeting adjourned at 8:46 pm.

Submitted: Cheryl Adolphson, Scribe

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Cheryl Adolphson, Scribe

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Dean Hegrenes, Planning Commission  
Chairperson